

# Campus Safety Committee Meeting Minutes October 18, 2018

1. Roll Call / Introduction of new members

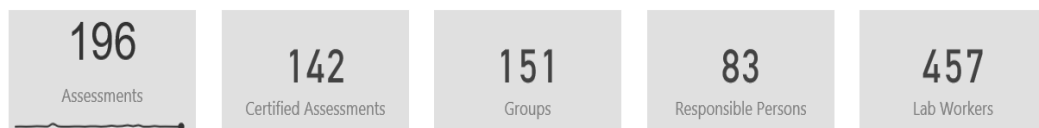
## 2. Updates & Reports:

- UPD - Reggie Emergency Services- Vanessa
- Workers Compensation – Demond
  - *Please inform Workers' Comp whenever an ambulance comes on campus*
- Student Health Services – Tuan
  - *Two injuries: running on Thornton Steps and slip in bathroom neither serious*
- EHS Regulatory Update – Marc
  - *Marsha returns Friday Oct 19*
  - *CalOSHA Complaint re: Cleaning Vinyl Asbestos floor tiles*
- Training Calendar - Jeff

## 2. Announcements / Discussions:

- *206 Students and Staff trained on fire extinguishers*
- RSS Lab Safety Software status update-Marc/Juliana

### ▪ Fire Drills Update



3. New Business: - All...Any issues?

# **Campus Safety Committee Meeting Minutes September 20, 2018**

## 1. Roll Call / Introduction of new members

## 2. **Updates & Reports:**

- UPD - Reggie & Emergency Services- Vanessa
  - *UPD is reviewing the reference guide and working with Solinna to utilize the Fusion business continuity software*
  - *Provide your phone # to UPD for call guide to Aide at [juarez@sfsu.edu](mailto:juarez@sfsu.edu)*
- Student Health Services – Tuan
  - *No injuries to report. SHS Staff completed annual fire extinguisher training. Power failure at 5:30 am caused the loss of 190 flu vaccine shots.*
- EHS Regulatory Update / CUPA Re-Inspection & more – Marc
  - *CUPA Inspector returned and was satisfied by improvements he saw in Facilities areas since last visit. Inspection findings closed w/o fines.*
  - *Marc reviewed EHS Regulatory Update presentation he delivered to President's Cabinet on Sept 10, discussing the CUPA inspection, Fire Marshal's ongoing inspections, State Auditor's EHS findings for the CSU, and the Cal OSHA inspections resulting from the Shepler PAGA lawsuit.*
- Training Calendar – Jeff
  - *Next First Aid October 19*

## 3. **Announcements / Discussions:**

- RSS Lab Safety Software status update-Marc/Juliana
  - *187 assessments*

## 4. New Business: - All...Any issues?

Question about space heaters...

*EHS actions to remove space heaters was directed solely at units that did not have tip over protection making them violations of the state fire code according to the state fire marshal.*

*The larger question asked about them being allowed at all  
- ICSUAM (CSU regs) says their use requires approval of Facilities*

# **Campus Safety Committee Meeting Minutes August 16, 2018**

## 1. Roll Call / Introduction of new members

## 2. **Updates & Reports:**

- UPD – John Rodriques & Emergency Services- Vanessa
- *UPD will work with departments to have an active shooter training*
- *About six police officers on the road as traffic controllers on move-in day with lots of signage.*
- *Check in time starting at 9:00 a.m. so there is no traffic before 8:00 a.m. per Robison.*
- *Lot 6 will not shut down per rumors, but there will be many signs around Lot 6 during renovation.*
  
- Risk & Business Continuity - Safety Week - Michael/Solinna
- *Safety week page is posted on Risk Management website now.*
- *Mashouf has first aid CPR training class for everyone during safety week: cost \$50 per person.*
- *Driver safety and fleet management presentation will be in the LIB 121 on 8/29/2018*
- *Fusion business continuity software arrives in November*
  
- Student Health Services – Tuan
- *No injuries to report new Director coming this Thursday: Roger Elord*
  
- Env. Programs - CUPA Re-Inspection- Marsha  
*Re-inspection by CUPA on August 28, 2018*
  
- Training Calendar – Jeff
- *September is Blood Borne Pathogen Training month*
- *First aid cpr class 10/19/2018*
- *New hire safety orientation starting Sept. 2018*
  
- Ergometer demonstration – Hear ergonomic stress – Marc
- *Ergometer demonstration: Electrodes across nerve connected to speaker makes noise indicating ergo stress – hear why some positions are bad for you*

## 3. **Announcements / Discussions:**

- RSS Lab Safety Software status update-Marc/Juliana
- *3 Lab Safety Software packages and Profile*

- *Profile: Defines the: Lab Name; Lab rooms; Lab personnel*
- *ASSESS: Defines what hazards exist in the lab (Yes-No question list)*
- *INSPECT: Quarterly Inspection checklist (EHS does this quarter, Department does the next, repeat...)*
- *CHEMICALS: Chemical inventory management software allows for QR-coding containers*
- *Software is up and running. ASSESS training has taken place and is running. Assessments have been completed in several labs.*
- *All labs should complete ASSESSments by Sept 30, 2018*
  
- *Redacted EHS Minutes on EHS Website – Marc*
- *We will be posting Campus Safety Committee minutes on the EHS website.*
- *They will be edited for public consumption, avoiding names, etc. to avoid inhibiting discussions*
  
- *Community Noise / Construction Noise - Humanities*
- *Construction noise is an issue at Humanities Bldg.*
- *SF noise ordinance allows construction noise earlier than many surrounding cities*

## **Campus Safety Committee Meeting Minutes July 19, 2018**

Hands-On Fire Extinguisher Training and Pizza outside LIB at noon.  
Meeting will start at 2:00

- *About 25 members of the safety committee were trained to use a fire extinguisher*
- *EHS is now available to conduct fire extinguisher training for groups around the campus upon request. Contact Jeff Madigan at [jmadigan@sfsu.edu](mailto:jmadigan@sfsu.edu) or x81419.*

1. Roll Call / Introduction of new members
2. Introduction: Phyllis Carter new CFO-VP Administration
3. **Updates & Reports:**
  - UPD - Reggie & Emergency Services- Vanessa
    - *Sign up for campus alerts via your cell phone.*
    - *Vanessa Cofresi is UPD's new EOC E-Prep Coordinator and Cleary Manager. She is assisting with departmental emergency planning.*
    - *Buildings are to have evacuation drills at least once each Fall and Spring semester*
  - Risk -Business Continuity - Safety Week -Michael/Solinna
    - *New "Fusion" Business continuity software is being rolled out. Contact Risk management for details.*
    - *The Campus Safety Week is September 17-21. See Proposed Event list.*
  - Workers Compensation – Work Safe Plus ergo – Demond
    - *Workstation Safety Plus (see slide presentation) is a new office ergonomics self-assessment software that is being implemented. It helps one diagnose potential issues and set up your workstation for maximum comfort and efficiency. (In person ergonomic assessments are also available). Contact [Laura Ilyons@sfsu.edu](mailto:Laura Ilyons@sfsu.edu) or x81540.*
    - *Ergo Break software is available from IT to have your computer remind you to take stretch breaks.*
  - Student Health Services – Tuan
    - *Slow month. No injuries to report. (Good news!)*
  - Environmental Programs - Marsha

- *Only DOT-certified employees may sign waste manifests or bills of lading for hazardous materials.*
- *EHS welcomes a new e-hire employee Dipak Janda. He will help with environmental compliance, initially focusing on working with Facilities.*
- **Training Calendar –Jeff**
  - *The next First Aid/CPR/AED training will take place July 27 in LIB 121*
  - *BERCs should be getting their floor wardens trained to use the evac chairs. Contact Jeff Madigan at [jmadigan@sfsu.edu](mailto:jmadigan@sfsu.edu) or x81419 if you need help with the training.*

#### **4. Announcements / Discussions:**

- **RSS Lab Safety Software status update-Marc/Juliana**
  - *Three lab safety software apps are being rolled out across CSU.*
  - *SFSU will be implementing starting this summer.*
  - *Initial training to take place in August*