

Campus Safety Committee Meeting
Thursday, January 12, 2023
Meeting Location – ZOOM
2:00PM – 3:30PM

Minutes

1. Roll Call / Introduction of New Members and Guests –

- Crystal Wallen – Vice President's office in Administration and Finance
- Joanna Le – Administrative Analyst for ERM/EHS/OES
- Brian Nguyen – Interim Executive Director, Facilities Operations Campus

2. Reports / Updates –

- Division Campus Safety/UPD: *Jim Callaghan – Absent but sending this message:*
 - o Warning to be aware of our surroundings even in the absence of rain and wind. The ground is completely saturated, and the roots are not holding. We have had numerous large trees fall in and around the campus. All three neighboring golf courses had large trees fall. I personally watched a large Eucalyptus come down the other day in the SF Golf Club and it didn't make much noise until it hit the ground. There was no cracking or splitting sound to alert anyone. I would just remind everyone to be vigilant while we weather the storms and keep flashlights on hand.
- Student Health Services: *Mira Medan –*
 - o Tree trimmers were at work by health center in the morning.
 - o Health Services undergoing security assessment by a firm called Healthcare Management and Benefit Consultants
- Enterprise Risk Management: *Michael Beatty –*
 - Introduced Joanna Le, the new Administrative Analyst who will be supporting all three departments: ERM/EHS/OES
 - o Business Continuity: *Jacqueline Najera –* No updates at this time.
 - o Workers Compensation: *Demond Blanton –*
 - Currently working on the Osha 300 and 300A forms. It's a summary of recordable work-related cases that have occurred from injury or illness, that resulted in:
 - o a work-related fatality,
 - o loss of consciousness,
 - o days away from work,
 - o restricted work,

- transfer to another job, or
 - any case that involves medical treatment beyond first state,
- Once the CalOSHA forms are completed, they will be posted through April.

- Environment, Health & Safety: *Marc Majewski* –
 - To arrange Fire Extinguisher Training, for any group, reach out to Jeff Madigan
 - 2023 Calendar of Meetings; meetings are typically held on the second Thursday of each month. Check the schedule of meetings on the EHS website under Campus Safety Committee.
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- RSS Update: *Juliana Cayetano* – Reminders:
 - No change with RSS
 - Continue in conducting the hazard inspections assessments.
- Training Updates:
 - *Linda Vadura* – No updates at this time.
 - *Jeff Madigan* –
 - First Aid CPR Training will be conducted on Friday, January 27, 2023.
- Office of Emergency Services/EPIC: *Hope Kaye* –
 - Evac Evaluation Lessons Learned – Nothing scheduled at this time.
 - NERT Training will be held at San Francisco State University Annex 1 on April 4th- 5th. Welcoming sign ups if interested – reach out to Hope Kaye for more information.

3. Announcements / Discussions –

- Director of Housing Facilities & Services has presented different steps to avoid mold growth and to reduce the presence of naturally occurring mold and residential communities.
 - Protocol set in collaboration with the Environmental Health and Safety Department.

4. New Business –

- MSH-Safety Champion recommendations: please submit with an explanation to Marc Majewski

5. Adjournment –

Next meeting will be held on Thursday, February 9, 2023 at 2:00PM