Campus Safety Committee Meeting  
*Thursday, March 9, 2023*  
*Meeting Location – LIB 121 & ZOOM*  
*2:00PM – 3:30PM*

**Minutes**

1. **Roll Call / Introduction of New Members and Guests** – No updates at this time

2. **Reports / Updates** –
   - Division Campus Safety/UPD: *Jim Callaghan*
     - Thanked Hope Kaye for the Tabletop that had taken place on March 7, 2023.
     - San Francisco State University has been receiving an increase request of active shooter/threat preparedness workshops as March & April are booked up.
     - AEDs have been reported stolen, the university will be working with other agencies to investigate the increase of theft on campus.
     - UPD would like to start a message campaign to share with the campus to send awareness of current events.
   - Student Health Services: *Mira Medan* – No updates at this time
   - Enterprise Risk Management: *Michael Beatty* –
     - Thanked Hope Kaye for the Tabletop that had taken place on March 7, 2023.
     - Campus wide risk assessment will be underway and will be meeting with the President’s Cabinet and others around campus who may have other ideas or additional information.
     - Governor Gavin Newsom has issued a proclamation terminating the state's COVID-19 State of Emergency, more to come in the upcoming weeks.
   - Business Continuity: *Jacqueline Najera* –
     - Business Continuity is working with information technology services to keep them up to date on their various plans. This will be a continuous ongoing effort.
   - Workers Compensation: *Demond Blanton* –
     - No current updates with workers compensation.
     - Stretch Break Software is an ergonomic software program that reminds you to take periodic breaks while using your computer. It’s available for downloading through the software center on your computer
− Environment, Health & Safety: Marc Majewski –
  ▪ Thanked Hope Kaye for the Tabletop that had taken place on March 7, 2023.
  ▪ Would like to note that one of the organizers of the Tabletop exercise mentioned the need to integrate the work that the BERCs do with the EOC.

− RSS Update – Juliana Cayetano
  ▪ Notified labs to have their chemical inventory certified. Asked COSE members to remind labs to complete this task.

− Training Updates:
  o Linda Vadura – No updates at this time.
  o Jeff Madigan –
    ▪ Narcan Training for the police department has gone well.
    ▪ CPR Training has been confirmed and will be on April 28th – Reach out to Jeff Madigan for more information. Course is free to attendees. A docusign form will be used for signing up. It will require your manager’s approval, and there will be a chargeback for anyone who doesn’t show up or send a substitute.

3. Announcements / Discussions –
   − Office of Emergency Services/EPIC: Hope Kaye –
     ▪ Hope Kaye has welcomed the BERC to the in-person meeting to train and discuss details of campus evacuation scenarios. The BERC Program Training is designed to
       o Aid in campus building evacuation drills and emergency exercises at the start of each semester,
       o Facilitate emergency evacuations as needed during the year, and
       o Act as point of contact for the EOC during campus-wide emergencies.

     ▪ BERC all emergency equipment has been presented and will be passed out to all BERC in ADM 260.

4. New Business – No updates at this time

5. Adjournment –
   Next meeting will be held on Thursday, April 6, 2023 at 2:00PM