

Campus Safety Committee Meeting

Thursday, May 4, 2023

Meeting Location – ZOOM

2:00PM – 3:30PM

Minutes

1. Roll Call / Introduction of New Members and Guests –

- (NEW) Sherry Anne Yoshioka from Office of Emergency Services

2. Reports / Updates –

- Division Campus Safety/UPD: *Jim Callaghan*
 - UPD has reported that the first Turning Point Event had made national news, no issues reported for the second Turning Point Event.
 - UPD is understaffed – Ten officers covering four shifts, remain eight officers short.
 - Preparing for graduation on campus and at Oracle Park
 - Property crimes were reported, incidents of vandalism, graffiti within the community.
 - Suspect has been set up to student conduct.
 - UPN & UPS car port: four stolen vehicles, wheel theft, sideview mirrors, eight reported auto burglaries (smashed windows)
 - Arrest made for trespassing in the at UPN & UPS
 - Twelve reports of grand theft, west campus green site of \$40 worth of tools stolen
 - Continue to work on the AEDs theft, leads on a suspect.
- Student Health Services: *Jeff McCurtain* – No updates at this time



– Enterprise Risk Management: *Michael Beatty* –

- Thanked Brita Larsson and her team for the open house at the Tiburon Campus last weekend.
- Continue with the interviews for the Campus wide risk assessment, trying to identify strategic risks to the campus and how they can be addressed.
- Invited next week to present at the COSE Science Counsel to discuss about field trips and risk management as related to field trips, revision of the field trip document.
- Developing the Online Reporting Form for the Youth Protection Program.
 - QR codes will soon be available at Youth Programs and events locations if any Notices of Concern have been taken place can be captured and reported and to notify the Program Directors.
- Business Continuity: *Jacqueline Najera* –
 - Thanked Brita Larsson and Joe for meeting to discuss their updates on the business continuity plan and looking forward to working with them.
- Workers Compensation: *Demond Blanton* –
 - Continue to conduct Ergonomics Assessments for Ergonomics Evaluations
 - Fiscal year is coming to an end and a reminder to submit any workers compensation claims within five days of notice.

– Environment, Health & Safety: *Marc Majewski* –

- CSU Fire Marshal's Dept visited last Thursday (April 27, 2023). They are located at Sacramento State University.
 - Currently CSU is hiring our own internal fire marshals as they have two main functions for the university system.
 - Approving building permits - insuring that the building plans can stay on schedule, avoiding potential delays in getting a building permit from the state fire marshal.
 - Inspect the campus for fire safety issues particularly in the dormitories, residences, high rise buildings and the laboratories on an annual basis.



- E-Waste: *Dipak Janda* –
 - The Annual Electronic Waste Disposal Event on Wednesday, May 10th, and Thursday, May 11th at the Creative Arts Quad/Centennial Way from 11AM – 1PM.
- RSS Update: *Juliana Cayetano* –
 - Online training for RSS MAQ features within RSS Chemicals.
 - Have upgraded the Maximum Allowable Quantity (MAQ) feature to provide a more user-friendly and accessible experience, along with new features for Fire Safety and EHS professionals.
- Training Updates:
 - *Linda Vadura* –
 - Classes in Ilearn have been transferred over to Canvas however the classes will still be available on Ilearn until further notice.
 - *Jeff Madigan* –
 - Thanked everyone for spreading the word for the First Aid/CPR class that took place on Friday, (April 28, 2023).
 - Working on a tentative schedule to list all the First Aid/CPR class dates for the next calendar year starting in August when the semester starts in the fall.
- Office of Emergency Services/EPIC: *Hope Kaye* –
 - Welcomed Sherry to the team!
 - Thanked facilities for their quick work on handling the unexpected water incident that took place on campus.
 - Working on the emergency operations plan overhaul, that will identify emergency plans for the whole campus as it has not been updated for some time.
 - Third party, Witt O’Brien has been contracted with San Francisco State University to assist developing a plan and to ensure that our plan follows our community model.
 - First event held will be on June 6, 2023, flyers will be sent out within the next few weeks.

- Workshops and interviews will be take place.
- Two hybrid workshops will be focused on emergency communications & inclusions, how we support out most vulnerable population members with disabilities and other functions needs.
- Evacuation Drills have been taken place throughout campus and will continue to work with people to brainstorm ideas on where people should go during an evacuation.
 - Reminder to encourage people to move away from a building during an evacuation.
 - Encourage to use the megaphones that were included in the BERC’s backpacks to direct people during an evacuation.
 - Partnering with San Diego State University with the emergency manager, to develop best practices for a drills document. The goal is to develop a document to note the best practices for general guiding principles, evaluation, earthquake, active threat, etc.
 - On June 1, 2023, a system wide functional exercise will be conducted. A functional exercise is a drill that involves a walkthrough of an incident in real time as if it's really happening so that we can practice various things in our emergency response.

3. **Announcements / Discussions** – No updates at this time

4. **New Business** – No updates at this time

5. **Adjournment** –

Next meeting will be held on Thursday, June 8, 2023 at 2:00PM