Campus Safety Committee Meeting
Thursday, December 7, 2023
Meeting Location – ZOOM
2:00PM – 3:30PM

Minutes

1. Roll Call / Introduction of New Members and Guests –
   - Peter Auth: New Executive Director – Facilities

2. Reports / Updates –
   - Division Campus Safety/UPD: Jim Callaghan –
     - Increase of transients coming to housing & campus community.
       - Relocation of RVs due to road construction
       - APEC Conference
     - Multiple warrant arrests were made.
     - Remind building occupants to keep your windows & doors closed to prevent transients from entering building as we are heading to the winter season.
   - Student Health Services: Jeff McCurtain – No updates at this time
   - Enterprise Risk Management: Michael Beatty –
     - Received a letter of obligation from FEMA to pay SFSU $44,000 for some of the Covid-19 PPE expenses.
       - In addition, FEMA is also obligated to pay $38,000 for the damages from one of the Facilities pickup truck due to last years winter storms.
     - Form for Authorized Use of Personal Vehicle for University Business was sent out as a DocuSign document to drivers of record for their annual renewal.
     - Chargebacks from departments regarding auto insurance are being prepared.
     - The last few weeks have seen an increase of Time, Place & Manner (TPM) activities.
o Business Continuity: Jacqueline Najera –

  • Launch meetings with the business units with regards to the business impact analyses that needs to be conducted. Currently restructuring how the process works for the Business Continuity Program.

  o Have reached out to the appropriate business continuity planners to schedule.

o Workers Compensation: Demond Blanton – No updates at this time

  – Environment, Health & Safety: Marc Majewski –

    • Playing singing CDC Advice for Holiday Safety to the tune of the 12 Days of Christmas.

  o RSS Update: Juliana Cayetano – No updates at this time

  – Training Updates:

    o Linda Vadura –

      • Injury Illness Prevention Program notification that certifications expired eight months ahead of time error has been resolved. A notification will be sent out three months ahead of expiration.

      • Project start off meeting for implementing student access to trainings in CSU Learn is scheduled for next week.

    o Jeff Madigan –

      • First Aid/CPR Training will be held on Friday, February 9th.

      • Fire Extinguisher Training is ongoing. Contact Jeff to arrange a class.

      • EVAC Chair Training dates will be held in the new year. Contact Jeff to arrange a class.
− Office of Emergency Services/EPIC: Hope Kaye / Sherry Yoshioka / Javier Garica –
  ▪ EOC Teams space created for virtual EOC for future testing early 2024.
  ▪ Hand Sanitizer project will move forward with moving them to the totes.
  ▪ EOP first meeting was completed and is waiting on follow up work from the workshop’s Witt O’Brien representative.
  ▪ EOC monthly meeting with guest speakers from Sonoma State University took place.
  ▪ Emergency Readiness Exercise will be held on April 25th, 2024. Currently looking for volunteers to join the exercises involving fire/EMS, local hospitals, and San Francisco State University

3. Announcements / Discussions –

   Holiday Safety and Health Tips will appear in the next Campus Memo

4. New Business –

   Campus Safety Meeting Schedule for 2024 will be sent out to the committee.
   @2:00-3:00 with an option to meet until 3:30 as needed.

   Thursday, 1/11/2024
   Thursday, 2/8/2024
   Thursday, 3/7/2024
   Thursday, 4/4/2024
   Thursday, 5/2/2024
   Thursday, 6/6/2024
   Thursday, 7/11/2024
   Thursday, 8/8/2024
   Thursday, 9/12/2024
   Thursday, 10/10/2024
   Thursday, 11/7/2024
   Thursday, 12/5/2024

5. Adjournment –

   Next meeting will be held on Thursday, January 11, 2024 at 2:00PM