



Campus Safety Committee Meeting

Thursday, December 7, 2023

Meeting Location – ZOOM

2:00PM – 3:30PM

Minutes

1. Roll Call / Introduction of New Members and Guests –

- Peter Auth: New Executive Director – Facilities

2. Reports / Updates –

- Division Campus Safety/UPD: *Jim Callaghan* –
 - Increase of transients coming to housing & campus community.
 - Relocation of RVs due to road construction
 - APEC Conference
 - Multiple warrant arrests were made.
 - Remind building occupants to keep your windows & doors closed to prevent transients from entering building as we are heading to the winter season.
- Student Health Services: *Jeff McCurtain* – No updates at this time
- Enterprise Risk Management: *Michael Beatty* –
 - Received a letter of obligation from FEMA to pay SFSU \$44,000 for some of the Covid-19 PPE expenses.
 - In addition, FEMA is also obligated to pay \$38,000 for the damages from one of the Facilities pickup truck due to last years winter storms.
 - Form for Authorized Use of Personal Vehicle for University Business was sent out as a DocuSign document to drivers of record for their annual renewal.
 - Chargebacks from departments regarding auto insurance are being prepared.
 - The last few weeks have seen an increase of Time, Place & Manner (TPM) activities.



- Business Continuity: *Jacqueline Najera* –
 - Launch meetings with the business units with regards to the business impact analyses that needs to be conducted. Currently restructuring how the process works for the Business Continuity Program.
 - Have reached out to the appropriate business continuity planners to schedule.
- Workers Compensation: *Demond Blanton* – No updates at this time
- Environment, Health & Safety: *Marc Majewski* –
 - Playing singing CDC Advice for Holiday Safety to the tune of the 12 Days of Christmas.
 - RSS Update: *Juliana Cayetano* – No updates at this time
- Training Updates:
 - *Linda Vadura* –
 - Injury Illness Prevention Program notification that certifications expired eight months ahead of time error has been resolved. A notification will be sent out three months ahead of expiration.
 - Project start off meeting for implementing student access to trainings in CSU Learn is scheduled for next week.
 - *Jeff Madigan* –
 - First Aid/CPR Training will be held on Friday, February 9th.
 - Fire Extinguisher Training is ongoing. Contact Jeff to arrange a class.
 - EVAC Chair Training dates will be held in the new year. Contact Jeff to arrange a class



- Office of Emergency Services/EPIC: Hope Kaye / Sherry Yoshioka / Javier Garica –
 - EOC Teams space created for virtual EOC for future testing early 2024.
 - Hand Sanitizer project will move forward with moving them to the totes.
 - EOP first meeting was completed and is waiting on follow up work from the workshop’s Witt O’Brien representative.
 - EOC monthly meeting with guest speakers from Sonoma State University took place.
 - Emergency Readiness Exercise will be held on April 25th, 2024. Currently looking for volunteers to join the exercises involving fire/EMS, local hospitals, and San Francisco State University

3. Announcements / Discussions –

Holiday Safety and Health Tips will appear in the next Campus Memo

4. New Business –

Campus Safety Meeting Schedule for 2024 will be sent out to the committee.
@2:00-3:00 with an option to meet until 3:30 as needed.

- Thursday, 1/11/2024
- Thursday, 2/8/2024
- Thursday, 3/7/2024
- Thursday, 4/4/2024
- Thursday, 5/2/2024
- Thursday, 6/6/2024
- Thursday, 7/11/2024
- Thursday, 8/8/2024
- Thursday, 9/12/2024
- Thursday, 10/10/2024
- Thursday, 11/7/2024
- Thursday, 12/5/2024

5. Adjournment –

Next meeting will be held on Thursday, January 11, 2024 at 2:00PM