5-DAY DAILY WORKSITE SAFETY CHECKLIST **Contractor's Company Name:** Job Location: SFSU Project Manager's Name: **Instructions for SFSU Inspector:** SFSU Inspector's Name SFSU Inspector's Name SFSU Inspector's Name SFSU Inspector's Name Each day identify yourself in the appropriate box --> SFSU Inspector's Name lob Foreman's Name ob Foreman's Name lob Foreman's Name ob Foreman's Name Job Foreman's Name Record the date and time the inspection started. For each item place a "Y" for yes, an "N" for no, and a "O" for not applicable Identify any comments with the appropriate item number on the last page. Record corrective actions with the appropriate item number on the last page. Date: Have the Job Foreman review & sign the completed checklist daily. Time: Day 1 Day 2 Day 3 Day 4 Day 5 **Aerial Lifts** 2 Employees using aerial lifts are trained and authorized? 3 Manufacturer's operation and safety rules obeyed? Unit safety inspected and all controls tested prior to each days use? 5 Unit positioned on solid, level ground? 6 Boom and basket load limits within manufacturer's specs? Everyone in lift basket standing firmly on the floor, wearing fall prevention or protection equipment? 8 Brakes set and outriggers positioned as required? 9 Barricading Day 1 Day 2 Day 3 Day 4 Day 5 Are floor openings planked and secured or barricaded? 11 Are signs used to inform the public of construction work? 12 Is the sidewalk protection effective? 13 Is a trained flag person provided to direct traffic when needed? 14 Are open excavation, road drop offs, manholes, uneven surfaces barricaded? Day 5 Day 1 Day 2 Day 3 Day 4 15 Electrical | 16 Any visual signs of outlet overloading? 17 Is there a LO/TO/BO Program in place? 18 Are all switch gear, panels, and devices that are energized marked and/or quarded? 19 Lockout devices available/used on circuits that could become energized while being worked? 20 Are all temporary circuits properly guarded and grounded? 21 Are extension cords in continuous lengths without splice? 22 Are GFCI's and/or Assured Equipment Grounding Conductor Program being used? 23 If temporary lighting is provided, are bulbs protected against accidental breakage? 24 Are working surfaces clear of cords so as not to create a tripping hazard? 25 Day 5 Day 1 Day 2 Day 3 Day 4 Excavation/Trenching 26 Are excavations five feet or deeper correctly sloped, benched, shored or is a trench box used? 27 Is a ladder or other means of egress provided in trenches or excavations six feet or deeper? 28 When ladders are used, do they extend three feet above the surface and are they secured? 29 Are shoring and shielding systems inspected daily by a competent person? 30 Is the trench backfilled as soon a work is completed? 31 Have utility companies been notified of proposed excavation work? 32 Are all tools, equipment, and shoring materials readily available prior to job start up? 33 Are overhead utility lines noted and precautions taken to avoid contact with equipment? 34 Has a permit been generated? 35 Is the spoil pile at least two feet from the edge of the excavation? Is the excavation inspected daily or more frequently when conditions could affect the soil? 36 37 Barricades are properly placed?

38	Has sail classification been made by a competent nerson?		<u> </u>				
	Has soil classification been made by a competent person?		Day 1	Day 2	Day 3	Day 4	Day 5
39	Fire Protection and Prevention		Day 1	Day 2	Day 3	Day 4	Day 5
40	Are temporary heaters located at a safe distance from combustibles?						
41	Is ventilation adequate for temporary heaters?						
42	Are all flammable liquid containers clearly identified?						
43	Are all flammable liquid containers UL of FM listed?						
44	Have proper storage practices for flammables been observed?						
45	Are extinguishers readily accessible and serviced regularly?						
46	Are hydrants clear and accessible for fire department personnel?						
47	Have gas cylinders been chained upright with valve caps securely fastened?	?					
48	Has there been proper segregation between flammable gasses?						
49	Proper labeling of full and empty cylinders?						
50	Floor, Wall Openings, Stairways		Day 1	Day 2	Day 3	Day 4	Day 5
51	Floor and roof openings guarded by guardrails and toe boards or a secured	cover?					
52	Open-sided floors/platforms six feet or higher guarded with railing, toe board	ls or equivalent?					
53	Are stairs with four or more risers equipped with standard hand rail protectio	n?					
54	Platforms/runways more than 30" above ground properly guarded?						
55	Anchor posts and framing capable of withstanding 200lb load in any direction	n?					
56	Hazard Communication		Day 1	Day 2	Day 3	Day 4	Day 5
57	Is there a program in place?						
58	Container labeling?						
59	Safety Data Sheets (SDS) present on jobsite or readily available?						
60	Heavy Equipment		Day 1	Day 2	Day 3	Day 4	Day 5
61	Glass free of defects and rated as safety glass or equivalent?		,	,		,	,
62	Operators properly trained and authorized?						
63	Inspection and maintenance performed before use daily?						
64	Back-up alarms operational?						
65	Roll over protection provided as required and with seat belts?						
66							
-	Equipment clean and free of grease, oil, mud, fluids and other slipping hazal	ius?					
67	Moving parts protected by guards?						
68	Engines shut off during refueling?		Day 4	Day 2	Day 2	Day 4	Day 5
69	Hoist, Cranes and Derricks		Day 1	Day 2	Day 3	Day 4	Day 5
70	Are cables and sheaves checked?						
71	Are slings, hooks, eyelets, chokes inspected?						
72	Are load capacities posted in cab?						
73	Are power lines at a safe distance?						
74	Do cranes have proper barricades around swing radius?						
75	Are crane inspection logs with crane?						
76	Housekeeping: Slips, Trips and Falls	Day 1	Day 2	Day 3	Day 4	Day 5	
77	Are walking and working surfaces clear and free of debris?						
78	Are waste and trash containers provided, and used?						
79	Is there regular removal of waste and trash from the containers?						
80	Does each trade clean up after themselves?						
81	Is adequate temporary lighting provided?						
82	Is temporary storage of materials and supplies done in an organized fashior	n?					
83	Ladders		Day 1	Day 2	Day 3	Day 4	Day 5
84	Has the ladder been inspected before use?						
85	Are step ladders fully open when in use?						
86	Is the proper ladder for the job being used?						
87	Are ladders in good condition (no missing or broken rungs, data plate legible	e)?					
88	Is the ladder properly positioned with secure footing?						
89	Are non-conductive ladders available for use around electrical systems?	<u> </u>					
90	Are ladders tied-off at top or otherwise secured?						
91	Do side rails extend 36 inches above top of landing?						
92	Rungs or cleats uniformly spaced 10 - 14 inches apart?						
93	Manual Material Handling	Day 1	Day 2	Day 3	Day 4	Day 5	
	-		Day 1	Day 2	Day 3	Day 4	Day 5
94 95	Are ropes, slings, chains, hook, cables, and chokers in good condition?						
90	Proper staging of materials to minimize lifting and carrying?					j.	

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96	Rigging equipment inspected regularly and in good condition?					
97	Is the handling of bagged material limited to 50 lbs?					
98	Are carrying handles being used when a single worker is carrying sheeted materials?					
99	Personal Protective Equipment	Day 1	Day 2	Day 3	Day 4	Day 5
100	Is hearing protection available for personnel that may be exposed to noisy conditions?					
101	Is respiratory protection available to personnel and being used when conditions require them?					
102	Are safety harnesses, lifelines and shock absorbing lanyards available and being used?					
103	Are personnel using gloves when handling sharp or rough material?					
104	Where required, rubber gloves with protectors-insulators being used?					
105	Powder Activated Tools	Day 1	Day 2	Day 3	Day 4	Day 5
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14	Scaffolding	Day 1	Day 2	Day 3	Day 4	Day 5
115	Planking in good condition and properly installed?					
116	Are toe boards and guardrails in place on scaffolds over 10 feet?					
117	Are workers on scaffolding protected from falling objects if overhead hazards exist?					
118	Ladder provided for access to scaffold work platform?					
119	Has the scaffold/rolling tower been inspected before use by the Compitent Person?					
120	Is the scaffold/rolling tower condition tag present and affixed to the scaffold/rolling tower?					
121	Are scaffold components visibly free of any physical damage? (no bent supports or bracing)					
122	Is scaffold properly erected with all pins and braces in place and locked?					
123	Are rolling scaffolds equipped with locking wheels?					
124	Are wheels locked when scaffold is in use?					
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	Tools: Hand and Power	Day 1	Day 2	Day 3	Day 4	Day 5
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	Welding and Cutting	Day 1	Day 2	Day 3	Day 4	Day 5
137	Are non-combustible enclosures, (screens/shields) provided and used when welding?					
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139	Fire watch personnel identified?					
140	Are gas cylinder, hoses, regulators, torches, torch tips and welding carts, in good condition?					
141	Welding and ground cables properly insulated, sized and located to avoid tripping hazards?					
142	Natural or mechanical ventilation adequate?					
143	Surrounding areas free of flammables and combustibles?					
144	Proper storage of gas cylinders?					
45	Other	Day 1	Day 2	Day 3	Day 4	Day 5
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		Vas Wo	ork Stopped	by SFSU	Inspector?			
		Was 1	The Project I	Manager C	Contacted?			
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	All Open Items must	be cor	rected befor	e work m	ay restart !			
	To Be Answered by the SFSU inspector.	All Op	en Items Ha	ve Been (Corrected?			
					Restarted?			
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