

# Safety Committee Meeting Minutes

2:00~3:00 ZOOM ONLY April 22, 2021

1. Roll Call / Introduction of new members and visitors

Roger Elrod from SHS joined us. Welcome Roger.

2. Updates & Reports:

▪ UPD – Dave R.

Increased patrol staffing is covering the new buildings..  
Campus has been uneventful

▪ Emergency Mgmt/EPIC - Jeff

Working with CPDC to build storage for emergency supplies  
behind Annex 1

▪ Risk & Business Continuity - Michael/Solinna

Working with ITS to develop a Business Continuity tabletop  
exercise in response to cyber breaches

Youth Program will be posted on the ERM website.  
Conducted training on the program for 26 at RTC

Working on updating guidelines for travel abroad programs

▪ Workers Compensation – Demond

For help with home ergo assessments for work at home - contact  
Demond via ERM website

▪ Student Health Services – Roger

No injuries to report.  
Shout out to ITS and UPD for help during Covid

- RSS Update – Juliana (no report)

- Training - Jeff

Working on accessibility issues for new on-line training programs.

Managing Under Covid training will be rolled out next month

### 3. Announcements / Discussions:

- Minutes of monthly meetings are being posted to the EHS website. Please review and offer any corrections at the next meeting.
- CalOSHA visit re: electrical injury document request  
CalOSHA visited and made a document request, which EHS has fulfilled.

They also found a fire extinguisher with a strange inspection sticker. D.Abbordo has explained the tag.

We are waiting to see if CalOSHA will pursue further action.

- EHS met with CSUEU to respond to questions  
Does HVAC and the ventilation system protect at a high level? – YES, MERV 13 filters have been installed.  
Recirculated air also goes through the filters.

When are the ducts cleaned outside & inside? There's no regulation to clean the ducts. However FAC is in talks with a company to do this.

Who will check-in employees that's enter the building before the ambassadors arrive? Building are locked and generally empty before Ambassadors arrive. Only FAC and has keys.

The health check is based on personal responsibility, since it would be simple to falsify one's answers. Extensive policing would provide little benefit.

**Who is responsible for stocking the PPE items & sanitation?**  
EHS is currently ordering, restocking, and delivering the items.

**Will be more officers walking around the campus?**  
Expect UPD to staff up according to the university's needs.

**Who is responsible to call employees to come back to work on campus?**  
That's an HR policy question. The Managing Under Covid training program soon to be released says it's the employee's manager.

- Recommendations for MSH-Safety Champions

**Send recommendations with what people did to warrant the recognition directly to Marc.**

4. New Business: - All...Any issues?

**John - Do essential workers have a choice to work from home like students and faculty?**

Marc – I think it's up to their manager on a case by case basis. That's an HR policy matter. Best to check with them or their website.

**Gabriela – Are there enough cleaning supplies?**

Jeff and Marc – There's no shortage. In fact our issue is finding enough space for the supplies. We will pre-position supplies in buildings for faster/easier access.

**Allison – Does the Children's Center receive supplies?**

Marc – Yes, CARES is funding campus Covid supplies

? Is there a form for a re-opening plan?

Marc – Yes. It's being reviewed for distribution