

# Safety Committee Meeting MINUTES

2:00~3:00 or 3:30 as needed ZOOM ONLY August 12, 2021

1. Roll Call / Introduction of new members and visitors
2. Updates & Reports:
  - Div Campus Safety/UPD – Dave R – No Report
  - Emergency Mgmt/EPIC - Jeff – No Report
  - Training – moved to Discussion below
  - Risk & Business Continuity – Michael B
    - Faculty or students who want to travel to an unapproved country need to contact Risk Management to do an assessment first. There are (11) countries that are approved for travel.
  - Workers Compensation – Demond
    - If staff want to take an ergonomic assessment, Demond will be on campus Tues and Wed.
  - Student Health Services – Roger – No Report
  - RSS Update – Juliana
    - RSS refresher courses for lab owners will be posted once the dates and the schedules are finalized. The topics will include Assessment, Chemical barcoding, and Inspection.
3. Announcements / Discussions:
  - Minutes of monthly meetings are posted to the EHS website. Please review and offer corrections at the next meeting.
  - Building PPE Coordinators – Open Discussion - Marc & Dillon
    - Staff in the academic affairs building should reach out to Michael Scott for Covid supplies and PPE that is stored in the yellow flam cabinets.
    - Staff in the administrative building should reach out to Dillion for Covid supplies and PPE

- Children campus reach out to Mirel in the SSB building to pick up PPE supplies.
- Cintas cabinets arrived on campus & the PPE supplies are in the cabinets. Every week Cintas will restore the supplies.
- How to get PPE supplies information click on the link below, and look for the accordion “Providing personal protective equipment” <https://together.sfsu.edu/health-and-safety#accordion-heading-accordion-438-5>
- Training Updates – Linda and Marc
- Employee Covid Refresher Training Assigned
  - Assigned last Friday.
- Student Covid Updated CSU Training Available
- Emergency Action Plan and IIPP Training
  - Assigned to all employees
- Identifying HazMat Users & Handlers for training
  - EHS will refine the list and identify who will be taking hazmat and assign the hazmat annual training.
- First Aid Classes
  - First aid class for children campus was different from a regular class for staff.
  - Before this fiscal year-end we are planning to have (2) First Aid classes for staff that want to get the recertification.

Can't find a notification email for covid class and EAP class:

- Go directly CSU Learn web page and log in to: [https://csu.sumtotal.host/Core/dash/home/Home\\_San\\_Fran\\_cisco](https://csu.sumtotal.host/Core/dash/home/Home_San_Fran_cisco)
- Open Library>Then open Campus Custom Content>
- Recommendations for MSH-Safety Champions - All

4. New Business: - All...Any issues for the next agenda?

- John: A lot of work for people that are on this meeting today regarding PPE supplies. Others complained that they are swamped as well. Need recognition from HR or upper management to get an increase.
- Correct the BERC list Michael Sablich desk phone # is 415-405-2895.
- Gabriela: We want everyone to be safe, but we do need to consider the workload of the people who take on this responsibility. I propose that there be a ticket system like ITS or Facilities for people who want to pick up their PPE. It will also track the work.
- Jay: It would take about a year to work on a ticketing system. We will get together again with the building coordinators to find the best method. This is a new on-campus process that needs time to get streamlined.