



**SAN FRANCISCO
STATE UNIVERSITY**

EHS Written Process Directive - Annual Asbestos Notifications

Division:

Administration & Finance

Department:

Environment, Health, and Safety

Contact Information:

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Effective Date:

Tuesday, October 1, 2019

Updated March 3, 2022

Authority:

Health and Safety Code (HSC) 25915.2 (a)

Objective:

Establishment of a formal process for completing the annual asbestos notification

Statement:

The procedures below describe a formal process for completing the annual asbestos notification

Procedures:

Each year by March 1, CPDC will update the information spreadsheet regarding the location of asbestos containing materials for EHS.

EHS will revise the annual memo and send a copy to all employees to read as an assignment in CSU-Learn.