

**Campus Safety Committee Meeting**  
*Thursday, January 9, 2025*  
**Meeting Location – Zoom**  
**2:00pm – 3:00pm**

**Minutes**

1. **Roll Call / Introduction of New Members and Guests** – *No updates at this time*
  
2. **Reports / Updates** –
  - Division Campus Safety/UPD: *Jim Callaghan* –
    - No incidents to report over the winter break
    - Transients continue utilizing the Administration and Burk Hall buildings. UPD has provided resources and is working with them to accept the services.
    - End of the Fall 2024 semester ended with the threat and shelter in place, all the necessary protocols and precautions were taken.
    - UPD appreciates everyone's cooperation and wishes everyone a great beginning of the Spring 2025 semester.
  
  - Student Health Services: *Taylor Williams* – *No updates at this time*
  
  - Enterprise Risk Management: *Michael Beatty* –
    - Enterprise Risk Management is working with College of Liberal & Creative Arts to develop a policy and guidelines for intimacy in film shorts and performances. The policy is currently with Campus Council and LCA leadership and should be in place by the spring semester.
    - Office of General Council has requested Enterprise Risk Management and Information Technology Services to expand the scope on when litigation holds are placed on individual accounts.
    - Michael Beatty is the Interim Clery Director until Hope Kaye returns from maternity leave.



- Last month, President Biden signed “The Stop Hazing Act” which is a component of the Clery Act. This requires additional tracking and reporting of hazing incidents amount certain audience on campus. The Clery team will be working to make sure the University is compliant with the Federal Act.
- Workers Compensation: *Demond Blanton* –
  - One Workers Compensation claim was reported in December 2024.
    - Timeliness reporting of claims is at 95 percent.
    - If an employee has been injured on the job, the incident must be reported within five calendar days so that the employee can get their medical treatment timely.
  - The Workers Compensation Final Report for 2024 will be available in a few weeks and will be presented in the next committee meeting in March.
- Environment, Health & Safety: *Marc Majewski* –
  - The audit from the Chancellor’s Office has been completed and EH&S is responding to a couple of recommendations.
  - Environment, Health & Safety is updating their website, and the 2024 Annual Report will be available soon.
- RSS Updates:
  - *Juliana Cayetano* –
    - UC Berkeley will be offering a free RSS training on February 3, 2025.
    - Juliana would like to remind the committee using the RSS system to certify and update the chemical inventory by February 28, 2025 as it will be used for the regulatory reporting.
- Training Updates:
  - *Linda Vadura* –
    - The Chancellor’s Office has created a CSU-Learn Emergency Action Plan training that will be assigned to all employees. This training goes over what employees are to do in the event of an emergency, and fire prevention practices, etc.
    - The new CSU-Wide course will be in addition to the existing SFSU-campus-



specific course

- Office of Emergency Services/EPIC: *Jay Orendorff* –
  - Office of Emergency Services will be working on a full inventory project of emergency supplies throughout campus.
    - The goal is to confirm what supplies we have, where they are located, and who owns them.
  - Office of Emergency Services will be revising a safety poster to update the campus.
  - Upcoming trainings:
    - **NERT (Certification & Recertification)**  
Training is free and open to the public.  
Monday, March 17th - Wednesday, March 19th from 8:30am-5:00pm each day with a half hour for lunch (not provided).  
Navigate to the [NERT Member app](#) to sign up.
    - **Stop the Bleed (Certification Course)**  
Wednesday, February 19th (10:00pm-12:00pm) and Tuesday, April 8th (1:00pm-3:00pm)  
RSVP at the following link: [Stop The Bleed Sign Up](#).
    - **Ready, Set, Safety!: Special Events**  
This lunch & learn will cover: Special Events. Presenters will provide information on what requirements student organizations, colleges, and departments need to meet when organizing an event.  
Wednesday, February 26th (11:30am-12:30pm)  
RSVP at the [Ready, Set, Safety!](#) website.
- *Sherry Yoshioka* – *No updates at this time*
- *Lauren Levitt* – *No updates at this time*

### 3. Announcements / Discussions –

- BERC Quarterly meeting will be on Thursday, February 6th at 2:00pm

### 4. New Business – *No updates at this time*



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**5. Adjournment –**

Next meeting will be held on Thursday, March 6th at 2:00pm