

# Safety Committee Meeting Minutes

2:00~3:00 ZOOM ONLY March 18, 2021

1. Roll Call / Introduction of new members and visitors
  - Welcome Erica Almaguer from the Children's Center
2. Updates & Reports:
  - Div Campus Safety/UPD – Reggie/Dave
    - Increased phishing attacks- beware and report them to ITS
    - Will see if we can get a rep from ITS to join the committee
    - Increasing awareness of ethnicity-based incidents around the Bay Area. Stay alert and stay safe.
  - Emergency Mgmt./EPIC - Jeff
    - Working on the EOC Coordinator position
  - Risk & Business Continuity - Michael/Solinna
    - Youth protection program will be posted on the ERM website
  - Workers Compensation – Demond
    - Demond has completed ergonomic assessment certification. Contact him to arrange for an ergonomic assessment on the Risk Management website.
  - Student Health Services – Carole
    - No report
  - RSS Update – Juliana

- For help changing RSS Lab Profiles contact Juliana directly at [jcayetano@sfsu.edu](mailto:jcayetano@sfsu.edu)
- Training - Jeff
  - Working to post 3 required iLearn lab courses on CSU Learn
  - Working on accessibility issues for new online courses
  - Question: How does new staff know when to take training?  
Answer: HR provides a monthly list of new hires to Jeff who assigns them to take the New Employee Orientation course. Previously this course was instructor led, but Covid has pushed us to convert it into an on-line course in CSU Learn. New employees will now get an email message assigning them the training in CSU-Learn.

### 3. Announcements / Discussions:

- Minutes of monthly meetings are being posted to the EHS website.  
Please review and offer any corrections at the next meeting.
- Discussed an electric shock incident in CA35:  
Employee's hand and fingers were injured when a light switch flashed upon being turned on. She was treated and released for follow-up. Circuit was not grounded (old building). Metal switch plate and screws replaced by non-conducting plastic.
- Viewed a copy of the Chico State reopening matrix that is being adapted for use at SFSU. Also viewed the draft "SF State Request and Risk Assessment Form" with requirements for re-opening in Fall

- Reviewed a comparison of SFSU's annual EHS Report with CSU averages. (To be posted on the EHS webpage when the new webpage is released)
- Recommendations for MSH-Safety Champions
  - None mentioned

4. New Business: - All...Any issues?

- None mentioned